

**Application for Unpaid Dividend**  
**as per CMSF (Form-1)**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

The Company Secretary

Company Name: **Islami Bank Bangladesh PLC**

Address: Haed Office, Share and Bond Division, 63, Dilkusha C/A., (5<sup>th</sup> Floor), Dhaka-1000.

Email : [share@islamibankbd.com](mailto:share@islamibankbd.com)

Mob : 01714003950 / 01844242639 / (01787693288 for MPB), Phone : +8802223389334

Dear Sir/Madam,  
Assalamu Alaikum.

I / We \_\_\_\_\_ Shareholder(s) of the  
company request you to pay my/our unpaid dividend for the period mentioned below:

Type of Claim	Self / Authorised / Nominee / Succession
Type of Claim Self / Authorized / Nominee / Succession	
BO ID/ Folio*	
Number of Shares/Amount	
Email (As per CDBL records)	
Mobile Number (As per CDBL records) *	
National Identification Number (NID)*	
Bank account Number (As per CDBL records) *	
Name of the Bank*	
Branch Name*	
Routing Number*	
Bank Account Beneficiary Name*	
Year of unpaid dividend with details*	
Warrant Number (If any)	
Nominee (If any)	
Authorized Person (If any)	
Succession Certificate (If any)	

Yours faithfully,

\_\_\_\_\_  
Signature of the Shareholder(s) (As per NID)      Signature of the Shareholder(s) (As per Folio/BO)

Address:

**Notes :** a) (\*) must be filled, b) The shareholder must enclose NID and relevant documents evidencing BO ID, Number of shares, and Bank Information. The payment of dividends shall be subject to verification.

**Required document of Cash Div. Claim:****Shareholder (Self) :**

1. Application to the Issuer
2. Updated BO Setup / Folio Number / Share Certificate
3. Bank Cheque Leaf [MICR]
4. Signature Verification as per CDBL by the Issuer.
5. NID Photocopy of the Shareholder

**Successor / Nominee (Death case) :**

1. Application to the Issuer
2. Updated BO Setup / Folio Number / Share Certificate
3. NID Photocopy of the shareholder
4. Original Death Certificate
5. Application of Successor/Nominee
6. Original Notarized Certificate of Inheritance with a Photograph of the Successor
7. Photocopy of Original Court Succession (To whom issue the DW)
8. Bank Cheque Leaf [MICR]
9. NID Photocopy of the Successor

**Required document of Stock Div. Claim:****Shareholder (Self) :**

1. Application to the Issuer
2. Updated BO Setup / Folio Number / Share Certificate
3. Signature verification as per CDBL by the Issuer.
4. NID Photocopy of the Shareholder

**Successor / Nominee (Death case) :**

1. Application to the Issuer
2. Updated BO Setup / Folio Number / Share Certificate
3. NID Photocopy of the shareholder
4. Original Death Certificate
5. Application of Successor/Nominee
6. Original Notarized Certificate of Inheritance with a Photograph of the Successor
7. Photocopy of Original Court Succession (To whom issue the DW)
8. NID Photocopy of the Successor